



Corporate & Group Order Guideline

2023

Details

Contact:
707-967-9179
michella@orinswift.com



We look forward to working with you. Please contact us to discuss your needs

We have many options and are always happy to customize based on your budget and requirements.
Please allow at least 5 business days for your orders to be processed.

2023 Holiday Gifting Referral Program



Refer a business partner or friend and if they spend more than \$500 in wine get 10% off next year's OSC holiday corporate gifting orders*

\$1,000 spend get 15% off*

\$2,000 spend get 20% off*

*minimum spend of \$500, \$1,000, and \$2,000 in wine not inclusive of shipping and tax

*Percent off is valid for 2024 holiday corporate gifting orders

- Order Details Needed Upfront:
 - **Completed 2023 Order Form** which includes the following:
 - Recipient Names
 - Recipient Addresses
 - Order Content Requests
 - Gift Message Request
 - Preferred Shipping Method
 - Email Address for tracking
 - DOB for compliance for recipient
- Billing Information:
 - Full name of Purchaser
 - Billing address that matches credit card
 - Date of Birth of Purchaser
 - Email of Purchaser (for receipts) & if they wish to opt in to email communications from Orin Swift
 - Phone Number
 - Credit card number, expiration (MM/YY), and CVV Code

Order Details-
*contact us for
the order
template*
michella@orinswift.com

Personalization Options

- Collateral:
 - If purchaser has own collateral to include with each order, we require delivery 3 weeks prior to shipment as this will require a special pack-out.
- Gift Message:
 - Gift messages are available on all wine shipments. Gift messages are printed on regular card stock at our fulfillment vendor unless otherwise requested. The character limit is 250.
 - If purchaser would like to send a custom gift card (pre-printed or pre-written by the event host or purchaser) we will need to know if cards are the same or customizable to each recipient. Cards will need to be delivered to our tasting room or fulfillment location 3 weeks prior to shipment

Shipping FAQ

- Shipping Restrictions:
 - We can ship to the following states: AK, AZ, CA, CO, CT, DC, FL, GA, HI, ID, IL, IA, KS, KY, LA, ME, MD, MA, MI, MN, MO, MT, NE, NV, NH, NM, NY, NC, ND, OH, OK, OR, PA, SC, SD, TN, TX, VT, VA, WA, WV, WI, WY
 - For the states of LA and WY we can ship nationally distributed wines
 - Wine cannot be shipped to a P.O. box, restaurant/liquor store, or outside of U.S
 - An adult signature of a person over 21 years old is required for delivery
- Shipping Process: *Large orders may take up to 5 days processing time for billing*
 - Orders can be set for a future ship date. We prefer to ship orders Monday – Wednesday when possible.
 - Transit time is typically 3 – 5 business days. High volume times of the year, such as holidays, require longer lead time due to carrier delays. We recommend shipping 7 – 10 days prior to anticipated delivery for best results.
 - If the first delivery attempt is missed, the carrier will make up to 2 additional delivery attempts after which packages are returned. Returned packages will incur additional fees for restock or reshipment.
 - If recipient e-mail addresses are provided, they will receive an e-mail with tracking and notice of delivery attempts.
 - A redirect fee of \$25 will apply if the recipient requests to change their address once orders have shipped.
- Weather:
 - It is inadvisable to ship packages to destinations below 25 degrees or above 85 degrees. For shipments to hot or cold destinations, express shipping or ice packs can be added an additional fee to ensure safe delivery.

OSC Wine Portfolio

Wine	Price
Veladora Sauvignon Blanc	\$30
Mute Dessert Wine	\$35
China Doll Rose	\$36
Mannequin Chardonnay	\$45
Abstract Red Wine	\$45
Burnt Sacrifice Pinot Noir	\$45
Trigger Finger Grenache	\$50
8 Years in the Desert Red Wine	\$53
Slander Pinot Noir	\$55
You Go First Sparkling Wine	\$60
Palermo Cabernet Sauvignon	\$65
Machete Red Wine	\$65
Double Take Merlot	\$65
Papillon Red Wine	\$90
Face Value Red Wine Magnum	\$135
Mercury Head Cabernet Sauvignon	\$175

Redirects & Return Policy Guide

- If a recipient asks to change the delivery address once the wine is shipped, there will be a **\$25 redirect package fee** charged to the card on file.
- Recipients also have the option to request a hold package at a local FedEx or UPS facility free of charge.
- Should a package miss 3 delivery attempts to a recipient, the order will be sent back to the winery. There is a **\$25 return package fee** that will be charged to the card on file as well as a **\$25 reship fee** should we be asked to send the wine back out

**Black Out
Dates- *orders
will not be
processed on
these dates***

- Thanksgiving Week, November 23rd-24th 2023
- Christmas Eve and Day, December 24th-25th 2023
- New Years Eve and New Years Day, December 31st, 2023- January 2nd, 2024

Shipping Deadlines

- Thanksgiving
 - Ground - 11/9/23
 - 2 Day - 11/12/23
 - Overnight - 11/15/23
- Christmas
 - Ground - 12/9/23
 - 2 Day - 12/13/23
 - Overnight - 12/14/23
- New Years
 - Ground - 12/15/23
 - 2 Day - 12/20/23
 - Overnight - 12/21/23